

[Insert organization name]

[Insert organization name]

[Insert organization name].

[Insert organization name] [Include a complete statement of purpose here. Briefly describe any activities and programs that will be sponsored by the organization and are expected to fulfill the organization's stated objectives. The purpose of the organization should also be related to the promotion of personal development and intellectual growth and should support and strengthen/ not conflict with/ the mission/ goals/ and policies of "ohn #arroll \$niversity.]

_____ ! [If needed/ you may further %ualify by any specific s&ills/ ' () re%uirements/ or interests a member should have.]

_____ " # \$ % ! & ' () * + , - . : ; < = > ? @ [A&] ^ _ ` { | } ~

_____ () [If members of your organization pay dues/ include information regarding how your organization determines the amount of dues/ when dues should be paid/ and what percentage of members would be needed to increase the dues.]

_____ * % + [Include titles/ terms of office *should be + semesters,/ duties/ etc.)] organizations must have a (resident. - rganizations should have the necessary officers to run the organization and conduct business effectively and efficiently/ but not so many that they become cumbersome and trivial.]

, * [Include titles/ terms of office *should be + semesters,/ duties/ etc.)] organizations must have a . inancial - fficer.

[- ther positions]. [- rganizations should have the necessary officers to run the organization and conduct business effectively and efficiently/ but not so many that they become cumbersome and trivial. - nly a (resident and . inancial - fficer are re%uired/ however the duties of the . inancial - fficer can be incorporated into the responsibilities of another officer.]

[Insert organization name]

_____ " - * [Include how officers are elected/selected *usually through self/nominations, / method of nominations *usually +/Is vote or majority vote, / and how balloting is used *usually write/in ballots, . 2lections occur at the end of . all semester in 3 ovember or 4 ecember unless there is a special circumstance that re%uires them to be in the 5pring.] - ' ! .

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_____ " ! 4 5 ! % \$

% 4

! % ! !

_____ / [specify an amount

which is at least once a semester] /

%

_____ " / 4 [a simple majority of or two-thirds of] !

[] %uorum

is defined as the number of members or percentage of total membership to be present at a meeting in order to conduct the official business of the organization.]

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[Insert organization name]